

CAMDEN COUNTY TECHNICAL SCHOOLS

BOARD OF EDUCATION

AGENDA

WEDNESDAY, JANUARY 18, 2012

BOARD CONFERENCE ROOM OF THE GLOUCESTER TOWNSHIP CAMPUS AT 7:00 P.M.

Public notice of this meeting pursuant to the Open Public Meeting Act has been given by the Board Secretary in the following manner:

- (a) Posting written notice on the official school bulletin board of the Pennsauken Campus, Pennsauken, NJ and the Gloucester Township Campus, Gloucester Township, NJ on November 2, 2011.
- (b) Mailing written notice to the Courier Post, Gloucester County Times, and Al Dia Newspapers on November 2, 2011.
- (c) Filing written notice with the County Clerk on November 2, 2011.

Call to order.

Present:

Absent:

Also Present:

PLEDGE OF ALLEGIANCE

PRESIDENT'S REPORT -

SUPERINTENDENT'S REPORT -

HONORS AND RECOGNITION - District Teacher of the Year: Jeanette Simons, Business Teacher

PRESENTATION - Dino Valentino - Technical Services

PUBLIC COMMENT -

OLD BUSINESS -

BUSINESS OFFICE

INFORMATIONAL ITEM: The yearbook photo of the board of education will be taken at the February 15, 2012 meeting.

The business administrator recommends the following:

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_ to approve and ratify the following requests.

Request authority to approve the minutes of the following regular meeting of the board of education:

December 21, 2011

FINANCIAL

Board Secretary's Certification.

1. Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I hereby certify that, as of December 31, 2011, no budgetary line item account has obligations and payment (contractual orders) which in total exceed the amount appropriated by the Camden County Technical Schools' Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
2. Request approval of the financial report for the month of December 2011, as filed with the school business administrator/board secretary. *INSERT 1*
3. Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Camden County Technical Schools' Board of Education certifies that as of January 18, 2012 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Request approval to ratify the board officer's action in paying the following listed payroll and accounts payable warrants issued since the last board meeting. *BILL LIST SECTION*
5. Request approval of appropriation adjustments (December 2011) made within the 2011-2012 school budget as previously reviewed and approved by the superintendent. *INSERT 2*

BUSINESS OFFICE

FINANCIAL (continued)

6. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the following board members are hereby appointed to the fiscal year 2011-2012 board of school estimates:

Craig Knaup - Member  
TBD - Member  
Alfred Fisher - Alternate Member

7. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to enter into tuition agreements with sending school districts, in the amount of \$2,900 per student, for the 2012-2013 school year, as filed with the school business administrator/board secretary. Pending approval by the Executive County Superintendent.

8. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to apply for additional 21<sup>st</sup> Century Community Learning Centers Program grant monies in the amount of \$39,840.00, for the 2011-2012 school year.

9. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to apply for funding with the New Jersey Department of Agriculture's Child and Adult Care Food Program to initiate an After-School Meal Program as part of the 21<sup>st</sup> Century Community Learning Centers Program. The program will be administered by the district in partnership with Dowling Food Service.

10. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Shared Services Agreement between Camden County Technical Schools and the Camden County Improvement Authority is hereby approved for the provision that the Camden County Improvement Authority is to provide Project Management Services to Camden County Technical Schools on the Energy Savings Improvement Program. *INSERT 3*

BUSINESS OFFICE (continued)

A. PURCHASES

1. Request approval of the following resolution.

WHEREAS, the Camden County Technical Schools advertised for receipt of public bids for the Restroom Renovation Project at the Sicklerville Campus of the Technical Schools; and

WHEREAS, as a result of a review of all Bids submitted, and on the advice of the Technical Schools' Qualified Purchasing Agent, Legal Counsel and Architect, it is recommended that the Bid be awarded to Aliano Brothers General Contractors, Inc. of Vineland, New Jersey, as the lowest qualified bidder for this Project; and

WHEREAS, said Bid to be awarded is in the amount of \$365,980.00 which includes alternates No. 1, 2 and 3 as set forth on the Bid submitted by Aliano Brothers General Contractors, Inc.; and

WHEREAS, funds are available for the award of this Bid as set forth on the Certification of Funds.

NOW, THEREFORE, be it resolved by the President and Board Members of the Camden County Technical Schools Board of Education that it hereby awards the Bid for the Restroom Renovation Project at the Sicklerville Campus of the Technical Schools to Aliano Brothers General Contractors, Inc. in the amount of \$365,980.00 subject to the following conditions:

1. The low Bidder complying with all post award bid conditions and submissions;
2. The low bidder providing a Performance Guarantee in form and amount satisfactory to the Technical Schools Legal Counsel and Architect;
3. The low bidder signing a Contract with the Technical Schools for the performance of this work.

BE IT FURTHER RESOLVED that upon satisfaction of the above conditions, the appropriate Technical Schools Officials are hereby authorized to execute the Contract with Aliano Brothers General Contractors, Inc. for the performance of this work.

Effective Date: This Resolution shall take effect immediately upon adoption.

2. Request approval of the following resolution:

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to accept change order #1 for Lewandowski Construction Industries, maintenance repair of drainage systems, Gloucester Township Campus, in the amount of \$16,927.73 as inserted. *INSERT 4*

BUSINESS OFFICE

A. PURCHASES (continued)

3. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization/ratification is hereby granted to approve the following state contract purchases, for the period December 22, 2011 through January 18, 2012:

COMPANY	ITEM	AMOUNT	CONTRACT #
Hewlett Packard	Computer Hardware & Supplies	\$411.73	A70262
Hewlett Packard	Computer Hardware & Supplies	\$439.75	A70262
	Total	\$851.48	

B. MISCELLANEOUS

1. Request authorization for the following organizations/schools to use the facilities, at the designated campus, at fees (if applicable) approved by the board of education subject to availability:

<u>Date</u>	<u>Organization</u>	<u>Facility Requested for Use</u>	<u>Campus</u>
2/2/12 & 2/16/12	New Jersey DMV	Room 1-5	GTC
2/25/12	American Welding Society	Room 116	PC
3/5/12	New Jersey School Boards Assoc. 8 <sup>th</sup> grade Dialogue for Camden Co. Students *CCTS to provide food & refreshments	Conference Center	GTC

2. Request approval to rescind the resolution accepting the donation of a Pontiac Bonneville from Mr. Miller previously approved on the December 21, 2011 board agenda.

3. Request approval to accept the donation of 77 classroom tables, 66 desks, and 260 chairs from Freedom Academy.

BUSINESS OFFICE

B. MISCELLANEOUS (continued)

4. Request authorization of the following club/class/sport members to sell/collect/sponsor the following as fundraisers:

<u>Date</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor</u>	<u>Cost</u>
1/19/12 - 2/12/12	Educational Foundation	Jeans for Teens Program	N/A

5. Request approval for Michael McCaffrey (CTS- GTC Pre-Engineering Class of 2008) to assist the FIRST Robotics Team Advisors and participate in robotics team build sessions, competitions, and other activities in a volunteer advisor/mentor capacity, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq. The purpose is to assist and mentor students with robotics design, construction, and mechanical systems. He understands that he will not be paid for the assistance and will only participate under the direct supervision of the FIRST Robotics Advisors.

RESOLUTION

Request approval of the following resolution.

*WHEREAS*, the Camden County Technical Schools' Board of Education previously certified Tenure Charges against Employee 008773 on December 16, 2009, which Tenure Charge is on file with the school business administrator/board secretary. Said Charge related to the change of a placement test score by Employee 008773 on an incoming accepted student; and

*WHEREAS*, Employee 008773 through his counsel has contested the charge; and

*WHEREAS*, the matter was referred to the Office of Administrative Law for a full hearing on the Tenure Charge under the caption I/M/L v. THE TENURE HARING OF EMPLOYEE 008773, CAMDEN COUNTY TECHNICAL SCHOOL DISTRICT, CAMDEN COUNTY, OAL Docket No. EDU163-10, Agency Docket No. 372-12-09; and

*WHEREAS*, on the day of hearing, the parties entered into extensive settlement negotiations in an effort to see if the matter could be resolved to the satisfaction of both parties; and

*WHEREAS*, as a result of said negotiations, it has been determined that this matter should be settled in accordance with N.J.A.C. 6A:3-5.6; and

*WHEREAS*, the Settlement Agreement is submitted for approval to the Commissioner of Education and for an Order withdrawing the tenure charge; and

BUSINESS OFFICE

RESOLUTION (continued)

*WHEREAS*, the reasons for entering into the Settlement Agreement are:

That a review of Employee 008773 personnel record indicates there is no other progressive discipline against Employee 008773;

That for over three years, Employee 008773 had been performing the required duties of Director of Student Personnel Services, including admitting students to the Pennsauken Campus of the Technical Schools;

That initially the Board of Education was under the impression the placement test was administered to determine if the student should be admitted, which upon further review with staff, it has been determined that the student was already admitted;

That Employee 008773 acknowledged that after admitting the student he decided to give the student a mathematics placement test to determine whether tutoring would be necessary; that the student completed the test quickly with a failing score which he felt was because the student failed to understand the instructions and that he changed the test score to the minimum passing which still reflected tutoring may be necessary and which was not a detriment to the student.

*WHEREAS*, it has been determined that Employee 008773 should not return to his previous position as Director of Student Personnel Services because of his mistake in judgment by changing this placement test score, but that a position is available to be offered to him as a Counselor at the Technical Institute Division (Adult) at the Gloucester Township Campus beginning on July 1, 2010, which will be the return to work date for Employee 008773, conditioned on approval of this proposed Settlement Agreement and dismissal of the Tenure Charge; and

*WHEREAS*, it has further been determined that Employee 008773 shall not be entitled to any salary increase for the school year 2010-2011 in the position as a Counselor at the Technical Institute at the Gloucester Township Campus; and

*WHEREAS*, it has further been determined that Employee 008773 shall be entitled to back pay from November 5, 2009 through March 31, 2010 in the amount of \$26,296.00; and

*WHEREAS*, Employee 008773 new position will require him to transfer from the Administrator II Union to the FESP Union; and

*WHEREAS*, the Board of Education for the Camden County Technical Schools has reviewed this matter and the findings set forth hereinabove, and taking into consideration that there is no other progressive discipline against Employee 008773 since his employment at the Camden County Technical Schools, that Employee 008773 had for over three (3) years performed his required duties in his position as Director of Student Personnel Services and was the decision maker on admitting students to the Technical Schools Pennsauken Campus without any issues, that the student on whom the placement test score was changed had already been admitted by him and the Board was under a misimpression that the test was for admission purposes which was incorrect, that Employee 008773 acknowledged that he changed the score for the student on the Mathematics placement test which is a mistake in judgment by him, that Employee 008773 indicated the test was given to determine the Mathematic capabilities of the student in order to determine necessity of tutoring which test score change still indicated tutoring may be required and was not a detriment to the student, that because of his mistake in judgment he will be removed from his position as

BUSINESS OFFICE

RESOLUTION (continued)

Director of Student Personnel Services at the Pennsauken Campus to placement as a Counselor at the Technical Institute (Adult Division) at the Gloucester Township Campus with no salary increase for school year 2010-2011, that for these reasons it is determined not to be in the public interest to proceed with the Tenure Charge but to accept this Settlement and permit Employee 008773 to retain employment with the Camden County Technical Schools and continue to be a viable staff employee; and

*WHEREAS*, the Settlement on this matter was placed on record before the Honorable Bruce M. Gorman on April 20, 2010; and

*WHEREAS*, the consent of both parties to accept this Settlement was placed on the record through the testimony and acknowledgement under oath by both Dr. Albert Monillas, Superintendent of the Camden County Technical School and Employee 008773; and

*WHEREAS*, the Court further took testimony from Employee 008773 that he fully understood his rights in regard to the matter before the Court and that he was voluntarily entering into this Settlement Agreement; and

*WHEREAS*, the Members of the Camden County Technical Schools Board of Education have reviewed the Settlement Agreement and have determined that same should be approved in the best interest of the Board of Education and Employee 008773 and that the Tenure Charge should be withdrawn without further pursuing lengthy and costly litigation against Employee 008773 in order to permit him to remain a viable member of the Technical School Staff; and

*WHEREAS*, Employee 008773 has been advised of the Commissioner's duty to refer tenure determinations resulting in loss of position to the State Board of Examiners for any action against his Certificate.

*NOW, THEREFORE, BE IT RESOLVED* by the Vice President and Members of the Camden County Technical Schools Board of Education that based on the statements set forth hereinabove, it hereby approves the Settlement Agreement dated April 20, 2010 between Camden County Technical Schools Board of Education and Employee 008773.

*BE IT FURTHER RESOLVED*, that a certified copy of this Resolution shall be submitted to the Commissioner of Education's Office as required.

PENNSAUKEN CAMPUS

INFORMATION ITEM: Teacher of the Year Jeanette Simons, Business Teacher

The principal recommends the following:

A. Expenditures

Request authorization/ratification to pay for internal coverage per contract: December - \$185.00

B. Field Trips

Request authorization for the following field trips, transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds shall be used for any field trip. \*Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Team/Club</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
1/20/12	Voorhees Pediatric	Allied Health	TL, SB	9
1/27/12	Voorhees Pediatric	Allied Health	TL, SB	9
2/07/12	Camden County Boat House	FBLA	SV	6
(Snow date 2/08/12)				
2/9/12	Eastern High School	21 <sup>st</sup> Century	JK	5
2/10/12	Voorhees Pediatric	Allied Health	TL, SB	9
2/11/12 (Sat.)	Salem Co. Tech. School	HOSA	TL, SB	6
2/17/12	Voorhees Pediatric	Allied Health	TL, SB	9
2/24/12	Voorhees Pediatric	Allied Health	TL, SB	9
3/02/12	Camden Health Center	Allied Health	TL, CBP	18
3/09/12	Camden Health Center	Allied Health	TL, CBP	18
3/9/12	Holocaust Museum	AP History	AA	6
3/10/12	Hudson County Vo-Tech	SkillsUSA	MB	10
3/12/12	Camden Health Center	Allied Health	TL, CBP	18
3/13/12	Cathedral Kitchen	Interact	CS	10
3/30, 31/12	Garden State Exhibit	SkillsUSA	MB, RZ, CS	30

C. Sport Schedules

Request approval of the inserted revised Winter sports' schedules for the 2011-2012 school year:

Boys' Basketball (INSERT 5)  
Girls' Basketball (INSERT 6)  
Bowling (INSERT 7)

PENNSAUKEN CAMPUS

D. Miscellaneous (continued)

1. Request authorization/ratification for the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated. \*Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
*9/28/11- 5/1/12	State Advisors Meetings/SkillsUSA	- Motion to change date		
3/14/12	NATEF Training, Automotive Training Center, Warminster, PA	Bruce Berger, William Cantiello	N/A	N/A
Pending approval of the Camden County Executive Superintendent of Schools due to the out of state.				
3/14/12	Character Workshop, Rider University, Lawrenceville, NJ	Patricia Fitzgerald, Gregory Cappello (to give a presentation)	N/A	N/A
3/30/12	2012 Effective Practice Showcase Conference, Eatontown, NJ As a result of Penn Tech's National recognition as a Title I Distinguished School of Excellence	Patricia Fitzgerald, Vanarosa Howell (to give a presentation)	N/A	N/A

2. Request authorization of the following club/class/sport members to sell/collect/sponsor the following as fundraisers:

<u>Date</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor</u>	<u>Cost</u>
1/18/12	Yearbook	Solicit ads	\$25.00-\$100.00
2/1/12-4/30/12	Cross Country	Tee Shirts/Sweatshirts	\$14.00/28.00
2/1/12-5/31/12	Cross Country	Collect donations	donations

3. Request approval/ratification for the following Structured Learning Experiences Students/Cooperative Education Students for the 2011-2012 school year:

<u>Student ID#</u>	<u>Assignment</u>	<u>Start Date/End Date</u>	<u>Transportation</u>	<u>Visitations Conducted By</u>
**096214	Thomas G. Oakes	1/9/12-6/1/12	Co-op Bus	Charene Scheeper

\* SLE: Unpaid structured learning experience  
\*\* Cooperative education: Paid learning experience

\*\*\*SLE: Paid structured learning experience

PENNSAUKEN CAMPUS

D. Miscellaneous (continued)

4. Request approval of the implementation of the training, support and evaluation process of the Provisional Teacher Program for the following teacher during the 2011-2012 school year:

<u>Name</u>	<u>Course</u>	<u>Primary Mentor</u>
Laura Stagliano	Mathematics	Carole Jarvis

5. Request approval for Courtney Cook to assist the softball coaches and participate in practices in a volunteer coaching capacity, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq. The purpose is to demonstrate skills and techniques. She understands that she will not be paid for the assistance and will only participate under the direct supervision of the softball coaches.
6. Request approval for the Green Technology career program to work with the Rutgers Cooperative Extension Water Resources Program on projects through the Camden County Green Infrastructure Educational Program.
7. Request authorization of homebound instruction for students SID # 9461813140 and #3281044227, at an hourly rate of \$41.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B, of the 2008-2011 CAM/VOC Education Association Agreement or upon negotiations.
8. Request approval for a maximum total of 20 students to participate in Trig Star, a one-hour written examination from the National Society of Professional Surveyors. The test is administered on site by a CCTS teacher (Aileen Foster) and there are no fees. The names of top scorers from each school will be submitted for participation in the state/national test and a prize of \$50.00 will be awarded to the top scorers in each school.
9. Motion to affirm the following Monthly Enrollment, Suspension, Drill and HIB Reports:

Enrollment Count for the Pennsauken Campus as of December 23, 2011: 786  
Monthly Suspension Report as of December 11, 2011: 24  
Fire Drill: December 1, 2011 @ 1:55 p.m.  
Security Drill, Tier III: December 12, 2011 @ 1:55 p.m.  
HIB Reports (12/9/11-1/4/12): Investigated: 5; HIB Confirmed: 2  
Year-to-Date HIB Reports Investigated: 25; Year-to-Date HIB Reports Confirmed: 11

PENNSAUKEN CAMPUS

D. Miscellaneous (continued):

Monthly HIB Report					
<b>December 9, 2011 to January 4, 2012: Pennsauken Campus</b>					
<b>1. Number of reports of HIB this month:</b>	<b>5</b>		<b>Number of HIB reported this year:</b>	<b>25</b>	
			<b>Number of confirmed HIB this year:</b>	<b>11</b>	
<b>2. Status of investigated HIB incidents:</b>					
Investigated and not confirmed*: 3					
Investigated and confirmed*: 2					
*Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE.					
<b>3. Number of HIB incidents based on the following protected categories:</b>					
<b>Date</b>	<b>Number of Incidents</b>	<b>Lead Investigator</b>	<b>Measure Imposed</b>	<b>Training (if applicable)</b>	<b>Program Implementation (if applicable)</b>
<b>Race</b>					
<b>Color</b>					
<b>Religion</b>					
<b>Ancestry</b>					
<b>National Origin</b>					
<b>Gender</b>					
<b>Sexual Orientation</b>					
<b>Gender Identity and Expression</b>					
<b>Mental Disability</b>					
<b>Physical Disability</b>					
<b>Sensory Disability</b>					
<b>Other Distinguishing Characteristic</b>	<b>2</b>	<b>B. Durante</b>	<b>Counseling,</b>	<b>District Anti-Bullying Coordinator and School Anti-Bullying Specialist Roles</b>	<b>Sensitivity Training with counselor</b>
		<b>G. Cappello</b>	<b>Parent phone calls</b>		<b>Meeting with counselors</b>
			<b>Discussion with teacher</b>		
			<b>BDP/ Suspension</b>		
			<b>Parent Meetings</b>		

GLOUCESTER TOWNSHIP CAMPUS

INFORMATION ITEM: Teacher of the Year Kathleen Watson, Cosmetology Teacher

The principal recommends the following:

A. Expenditures

1. Request authorization/ratification to pay for internal coverage per contract: December - \$1,702.00
2. Request approval for students to attend an anti-bullying presentation, by Steered Straight, Inc., October 3, 2012, in the cafetorium. Cost of \$1,250.00 to be paid with local funds. (FY 12-13)
3. Request approval for students to attend a "Heroes and Mentors" presentation, by The Youth Alliance, December 5, 2012, in the cafetorium. Cost of \$3,600.00 to be paid with local funds. (FY 12-13)

B. Field Trips

1. Request authorization for the following field trips, transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds shall be used for any field trip. \*Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Team/Club</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
2/4/12 (2/11/12 Snow date)	NJTAC Competition	Cheerleading	LM, NT	15
2/8/12	SkillsUSA State Meeting, Sussex County Tech High School, Sparta, NJ	SkillsUSA	MH, MQ	8
2/23/12	Camden County Animal Shelter	Student Council	JK	20
3/15, 16/12	State Competitions	FBLA	CG, VM, MZ	35

2. Request authorization for the following field trips, transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). To be paid by local funds.

<u>Date</u>	<u>Destination</u>	<u>Team/Club</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Total</u>
3/26/12	Crozer-Chester Medical Ctr.	Medical Arts	JC, JR	24	\$100.00

C. Sport Schedules: None

GLOUCESTER TOWNSHIP CAMPUS (continued)

D. Miscellaneous

1. Request authorization/ratification for the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated. \*Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
1/27/12	I&RS One Day Team Training Course, Galloway, NJ	Janice Conley, MaryBeth Donohue, Robert Shappell	\$100.00	\$300.00
1/31/12	Bully Proof Classroom, Monmouth Mall, Eatontown, NJ	John Hourani	\$165.00	\$165.00
2/3/12-2/5/12	Philadelphia Mania Fitness Convention, Philadelphia, PA	Christine Buck	\$336.20	\$336.20
	Pending approval of the Camden County Executive Superintendent of Schools due to the out of state.			
2/15/12	SkillsUSA Advisor Meeting, Holiday Inn, Somerset, NJ	Mary Holben, Mark Quattrone	N/A	N/A
2/17/12	NATEF Training, Camden County College, Blackwood, NJ	Brian Bakota, Andrew McAlpin, Duane Raroha	N/A	N/A
3/12, 15/12	52 <sup>nd</sup> Annual Directors of Athletics Assoc. NJ Workshop, Atlantic City, NJ	Robert Lucas	N/A	N/A
3/14/12	NATEF Training, Automotive Training Center, Warminster, PA	Brian Bakota, Andrew McAlpin, Donald McCardell, Duane Raroha	N/A	N/A
	Pending approval of the Camden County Executive Superintendent of Schools due to the out of state.			

2. Request authorization of the following club/class/sport members to sell/collect/sponsor the following as fundraisers:

<u>Date</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor</u>	<u>Cost</u>
1/22/12-2/14/12	Intercultural	Sell Valentine Cards with buttons	\$2.00
1/22/12-3/31/12	Athletics	Collect canned food for the homeless	N/A
1/22/12-3/31/12	Interact	Collect canned food for the homeless	N/A

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

2. Sell/collect/sponsor the following as fundraisers (continued):

<u>Date</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor</u>	<u>Cost</u>
1/22/12-5/30/12	Intercultural	Decorate placemats and assemble utensil packets for meals for Cathedral Kitchen	N/A
2/1/12-2/14/12	FBLA	Sell Valentine Teddy/Monkey grams for donation to March of Dimes	\$5.00
	Intercultural	Collect donated items for Ronald McDonald House	N/A
2/6/12-2/22-12	Student Council	Collect donated items for Camden County Animal Shelter	N/A
3/14/12	Cosmetology	Conduct Locks of Love event	N/A
5/2/12	Student Council	Sell pretzels and juice during lunch periods on the day of Open House	\$.50
5/14, 23/12	Student Council	Conduct Alex's Lemonade sale	\$.50
Graduation Day	Student Council	Sell drinks, snacks and CCTS logo items	\$.50-\$5.00

3. Request approval for the GTC cosmetology students, with permits, to conduct a clinic under the supervision of Ileene Dodds, cosmetology teacher, to operate effective as of January 19, 2012, with all due publicity and coordination between Ms. Dodds, Dr. Stallone and Ms. Golt.

4. Request authorization for JoAnn Filer to join a potential New Jersey Department of Education Model Curriculum Development team, if selected. Mrs. Filer was nominated by the New Jersey Department of Education to join a team. All nominees will be notified by January 20, 2012 regarding team membership.

5. Motion to affirm the following Monthly Enrollment, Suspension, Drill and HIB Reports:

Enrollment Count as of December 23, 2011: 1,307  
 Monthly Suspension Report: 23  
 Fire Drill: December 1, 2011  
 Lockdown Tier III Drill: December 7, 2011  
 HIB Reports (12/14/11-1/9/12): Investigated: 2; HIB Confirmed: 0  
 Year-to-Date HIB Reports Investigated: 35; Year-to-Date HIB Reports Confirmed: 11

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

Monthly HIB Report					
December 14, 2011 to January 9, 2012: Gloucester Township					
1. Number of reports of HIB this month:	2		Number of HIB reported this year:	35	
			Number of confirmed HIB this year:	11	
2. Status of investigated HIB incidents:					
Investigated and not confirmed*: 2					
Investigated and confirmed*: 0					
*Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE.					
3. Number of HIB incidents based on the following protected categories:					
	Number of	Lead	Measure	Training	Program Implementation
Date	Incidents	Investigator	Imposed	(if applicable)	(if applicable)
Race					
Color					
Religion					
Ancestry					
National Origin					
Gender					
Sexual Orientation				1-9-12 Front Office and Guidance Secretarial Staff	
Gender Identity and Expression					
Mental Disability					
Physical Disability					
Sensory Disability					
Other Distinguishing Characteristic					

SPECIAL EDUCATION/CHILD STUDY TEAM

The director of special education recommends the following:

A. Purchases: None

C. Miscellaneous

1. Request authorization for the following meeting, workshop, training and/or clinic, cost to be paid by the board of education unless otherwise indicated. \*Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
03/21/12	Transition from School to Adult Life, LRC-South at EIRC, Mullica Hill, NJ	Suzanne Rea, Kimberly Schwartz	\$11.00	\$22.00
02/24/12	Changing the Story A Special Symposium Busch Student Center Piscataway, NJ Rutgers School of Social Work	Revaé Burton	Free	Free

2. Request ratification of authorization of educational services for student, SID #112165, at Princeton House Behavioral Health Management Unit, 2201 Chapel Avenue, Cherry Hill, NJ 08003 at an hourly homebound instruction rate of \$37.00 from January 11, 2012 through January 24, 2012.

CENTRAL ADMINISTRATION

The superintendent of schools recommends the following:

A. Resignations/Terminations/Retirements

Request ratification/approval of employment status of the following employee(s) for the reason indicated:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Reason</u>
Lisa Federico	Assistant Cheerleading Coach	GTC	9/21/11	Not offered
Kenetha Ransom	Assistant Cheerleading Coach	GTC	9/21/11	Not offered
Paige Raroah	Part Time Pool Site Manager	GTC	3/1/11	Resigned

B. Employment

1. Request approval of the employment of the following substitute teachers (Source4Teachers), for the 2011-2012 school year, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq. *INSERT 8*
2. Request approval of the employment of the following substitute teachers, for the 2011-2012 school year, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq.:

Wayne Stepler (substitute school nurse)      Patricia McCausland      Carolyn Bates

3. Request approval of the reassignment of the following non tenured teacher, effective January 19, 2012 through June 30, 2012, at the appropriate prorated salary commensurate with the terms of the 2008-2011 association agreement or upon negotiations:

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>	<u>Column/Step</u>	<u>Salary</u>
Austin Somlo	Part Time Mathematics-GTC	Full Time Mathematics-GTC	C      1	\$48,484

4. Request approval of the reassignment of the following tenured employee, effective January 19, 2012 through June 30, 2012, at the appropriate prorate salary commensurate with the terms of the 2008-2011 association agreement or upon negotiations:

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>	<u>Group</u>	<u>Months</u>	<u>Step</u>
Theresa Montenigro	Clerk Typist (12)/PC-\$24,777	Secretary/PC-\$25,537	II	12	8

CENTRAL ADMINISTRATION

B. Employment (continued)

5. Request approval of the reassignment of the following coaches/advisors effective September 1, 2011 through June 30, 2012, based on the Extracurricular Salary Guide B of the 2008-2011 CAM/VOC Education Association Agreement or upon negotiations:

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>	<u>Step</u>	<u>Salary</u>
Joseph Knowles	Student Council Co-Advisor	Student Council Advisor	4	\$4,396

6. Due to a Mathematics teacher who is currently on leave of absence, upon the recommendation of the Superintendent, in conjunction with recommendation from the Principal, request approval of the employment of the following full time, ten month employee(s), based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., at the appropriate prorated salary(ies) commensurate with the terms of the 2008-2011 association agreement or upon negotiations (pending clearances/employment/education verifications):

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Column/Step</u>	<u>Salary</u>
Laura Stagliano	Mathematics Teacher	PC	1/19/12-6/30/12	A 1	\$47,256

7. Request ratification/approval of the employment of the following part time employee, upon the recommendation of the Superintendent, in conjunction with recommendation from the Principal, for the 2011-2012 school year, not to exceed 29 hours per week, no benefits, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq.:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hourly Rate of Pay</u>
Malissia Leary	Part Time Technician	GTC	1/19/12	\$15.25

8. Request approval of the full time employment of Jamie Lynne Hill, Sign Language Interpreter, upon the recommendation of the Superintendent, in conjunction with recommendation of the Supervisor of Curriculum, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., beginning January 19, 2012 through June 30, 2012, at a prorated annual salary of \$37,000.

9. Request ratification/approval of the employment of the following part time employee, for the 2011-2012 school year, not to exceed 29 hours per week, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq.:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hourly Rate of Pay</u>
Zach Cohen	Lifeguard	GTC	\$11.00

CENTRAL ADMINISTRATION (continued)

C. Miscellaneous

1. Request authorization/ratification for the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated. \*Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
1/31/12	Learning About the Four Teacher Systems, FEA Conference Center, Monroe Township, NJ	Nicolae Borota	\$75.00 (funded by NCLB FY12)	\$75.00
2/28/12	English Language Learners, EIRC Mullica Hill, NJ	Robert Johnson	N/A	N/A
3/8/12	Legal One Series, Modules 1 & 2, FEA, Monroe Township, NJ (Previously approved on February 16, 2011 to attend on March 21, 2011 for Modules 3 & 4)	Rosa Brockington	N/A	N/A
3/28/12	NJ Sustainable Schools Conference 2012, Monroe Township, NJ	Gregory Cappello, Karen DiGiacobbe	\$125.00 (funded locally)	\$250.00
5/22/12 & 6/4/12	Legal One Series, Modules 1 -4, FEA, Monroe Township, NJ	Nicolae Borota	\$300.00	\$300.00

2. Request approval by the Board of Education of the Technical Schools in the County of Camden that an unpaid leave of absence, subject to the provisions of the Family Medical Leave Act, be revised for 005560, December 16, 2011 through December 23, 2011 and shall return to work on January 3, 2012.
3. Request approval by the Board of Education of the Technical Schools in the County of Camden that a paid medical leave of absence be approved for 009985, January 18, 2012 through June 30, 2012.

CENTRAL ADMINISTRATION

C. Miscellaneous (continued)

4. Request approval of the revision of the following board of education policies: *INSERT 9*

<u>Policy Number</u>	<u>Policy Name</u>
1313	Gifts to School Personnel
4243	Salary/Overtime
5111	Admission/Recruitment

5. Request approval of the position description for Sign Language Interpreter: *INSERT 10*
6. Request approval/revision of the following salary increase, in accordance with the 2010-2011 salary guide and upon completion of negotiations, due to reason indicated:

<u>Name</u>	<u>From</u> <u>Column/Step</u>	<u>To</u> <u>Column/Step</u>	<u>Salary</u>	<u>Advancement Reason</u>	<u>Effective</u>
David Burns	A 13	C 13	\$75,212	Shop/Related Bachelor Degree	1/1/12
Frank Williams	A 5	B 5	\$48,924	Academic Bachelor Degree Plus 15 Credits	1/1/12

7. Motion to approve the following to be members of DAC (District Advisory Committee) for EE4NJ: GTC Teacher representative - Michael Ritzius; PC Teacher representative - Rhonda Ritz; Central Office representative - Nicolae Borota; Administrator representative - Patricia Fitzgerald; Data Coordinator representative - Dino Valentino; School Board Member representative - Craig Knaup.

EXECUTIVE SESSION

PUBLIC PARTICIPATION

The Board is limited in its ability to respond in public to matters of personnel, litigation, negotiations and attorney-client privilege.