

CAMDEN COUNTY TECHNICAL SCHOOLS

BOARD OF EDUCATION

AGENDA

WEDNESDAY, DECEMBER 21, 2011

SCIENCE AND HORTICULTURAL CENTER - PENNSAUKEN CAMPUS AT 7:00 P.M.

Public notice of this meeting pursuant to the Open Public Meeting Act has been given by the Board Secretary in the following manner:

- (a) Posting written notice on the official school bulletin board of the Pennsauken Campus, Pennsauken, NJ and the Gloucester Township Campus, Gloucester Township, NJ on November 2, 2011.
- (b) Mailing written notice to the Courier Post, Gloucester County Times, and Al Dia Newspapers on November 2, 2011.
- (c) Filing written notice with the County Clerk on November 2, 2011.

Call to order. Present:

Absent:

Also Present:

PLEDGE OF ALLEGIANCE

PRESENTATION - •Rosemary Korn - Library Services.

•Dino Valentino and Marianne Healy - NJSmart.

PRESIDENT'S REPORT - •2010-2011 Comprehensive Annual Financial Report. Presentation given by Bowman and Company, LLC.

SUPERINTENDENT'S REPORT - Notification that the New Jersey Department of Education will be monitoring the district with a team of seven for IDEA, Perkins and Title 1. In addition, a per contract, notification is given for personal days: 1/27, 2/24 and 3/16.

HONORS AND RECOGNITION - •Partner of the Year 2011 "Burns Collision Center" presented by Dr. Monillas

Honoree: Joseph DiMonte

Description of Partnership: Joseph DiMonte of Burns Collision Center has been volunteering, assisting, and hiring students from the collision repair program for the past six years. He has served as a lead on the advisory board for the program and inspected the auto body shop and classroom on many occasions for NATEF requirements. In addition, Joseph has assisted with end of program occupational testing.

Joseph has hired between one and two students per year from Camden County Technical Schools and all have been offered full-time employment upon graduation. He believes in giving all students a chance to succeed and assigns mentors to assist in whatever areas the students need assistance. This year, once again, Joseph is interviewing and will be hiring additional collision repair students to work at Burns Collision Center.

Camden County Technical Schools is proud to partner with and honor Joseph DiMonte and Burns Collision Center as its business partner of the year.

PUBLIC COMMENT -

OLD BUSINESS -

EXECUTIVE SESSION - Personnel Matters

BUSINESS OFFICE

The business administrator recommends the following:

On motion of _____, seconded by _____ to approve and ratify the following requests.

Request authority to approve the minutes of the following regular and organization meetings of the board of education:

October 19, 2011 - Regular Meeting
November 1, 2011 - Regular and Organization Meeting

FINANCIAL

Board Secretary's Certification.

1. Pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I hereby certify that, as of October 31, 2011 and November 30, 2011, no budgetary line item account has obligations and payment (contractual orders) which in total exceed the amount appropriated by the Camden County Technical Schools' Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23A-16.10(a) 1.
2. Request approval of the financial report for the months of October 2011 and November 2011, as filed with the school business administrator/board secretary. *INSERT 1*

BUSINESS OFFICE

FINANCIAL (continued)

3. Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Camden County Technical Schools' Board of Education certifies that as of December 21, 2011 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Request approval to ratify the board officer's action in paying the following listed payroll and accounts payable warrants issued since the last board meeting. *BILL LIST SECTION*
5. Request approval of appropriation adjustments (October 2011 and November 2011) made within the 2011-2012 school budget as previously reviewed and approved by the superintendent. *INSERT 2*
6. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Comprehensive Annual Financial Report, for the fiscal year ended June 30, 2011, as filed with the school business administrator/board secretary, inclusive of the auditor's recommendations be accepted and that the school business administrator/board secretary be directed to implement corrective action in accordance with the Corrective Action Plan, which is hereby approved. *INSERT 3*

7. Bids were received by the County of Camden for the following:

Annual Financial and Compliance Audits for the County of Camden and County Agencies and Authorities

Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Bid received for Annual Financial Compliance, be approved for the 2011-2012 school year, from Bowman and Company, LLP, in accordance with the Fair and Open Process (N.J.S.A. 19.44A-20.4 et. seq.), at fees in accordance with the County of Camden Resolution of December 15, 2011. *INSERT 4*

BUSINESS OFFICE

FINANCIAL (continued)

8. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the amended Section 125 Cafeteria Plan, is hereby approved, as on file with the business administrator/board secretary.

9. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to apply for the discretionary grant FY12 Four-Year Green Program of Study Pilot Program, in the amount of \$6,000.00, from the New Jersey Department of Education.

10. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to accept \$8,000.00 from the Campbell Soup Foundation for use by the FIRST (For Inspiration and Recognition of Science and Technology) team's registration and travel for regional and national robotics competitions.

11. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Memorandum of Agreement between Camden County Technical Schools and Camden County College, for the provision to give students in the Information Technology Academy Program an opportunity to earn college credits through Camden County College and/or credits for transfer to other postsecondary institutions is hereby approved. *INSERT 5*

12. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Memorandum of Agreement between Camden County Technical Schools and Camden County College, for the provision to give students in the Pre-Engineering Program an opportunity to earn college credits through Camden County College and/or credits for transfer to other postsecondary institutions is hereby approved. *INSERT 6*

13. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that the Shared Services Agreement between Camden County Technical Schools and the County of Camden for the provision for Support, Management and Administrative Services for various Camden County Technical Schools Programs and Initiatives, is hereby approved for the term ending December 31, 2011. *INSERT 7*

BUSINESS OFFICE

FINANCIAL (continued)

14. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical School in County of Camden that the Shared Services Agreement between Camden County Technical Schools and the Camden County Improvement Authority for the provision of Technical Assistance and Services relating to the Technical Schools' Energy Savings Improvement Program, is hereby approved. *INSERT 8 (*Insert to be provided at meeting)

A. PURCHASES

1. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization/ratification is hereby granted to approve the following state contract purchases, for the period November 3, 2011 through December 20, 2011:

COMPANY	ITEM	AMOUNT	CONTRACT#
Hewlett Packard	Computer Hardware & Supplies	\$2,385.76	A70262
Hewlett Packard	Computer Hardware & Supplies	\$1069.74	A70262
Hewlett Packard	Computer Hardware & Supplies	\$599.00	A70262
Hewlett Packard	Computer Hardware & Supplies	\$658.01	A70262
Dell Inc	Computer Hardware & Supplies	\$38.99	A70137
Hewlett Packard	Computer Hardware & Supplies	\$128.00	A70262
Hewlett Packard	Computer Hardware & Supplies	\$1,144.00	A70262
Hewlett Packard	Computer Hardware & Supplies	\$134.00	A70262
	Total	\$6,157.50	

BUSINESS OFFICE

A. PURCHASES (continued)

2. Request approval of the following resolution.

BE IT RESOLVED by the Board of Education of the Technical Schools in the County of Camden that authorization is hereby granted to participate in the County of Camden Cooperative Pricing Bid, to include Camden County Bid A-50 awarded to Tri-County Termite & Pest Control, Inc., for the term commencing on January 1, 2012 until December 31, 2012.

3. Bids were received at the Gloucester Township Campus on November 23, 2011, as follows:

#11-14	<u>BUS TRANSPORTATION/ATHLETICS AND 21ST CENTURY-GTC/PC</u>	
	McGough Bus Company	\$ 1,584.00 P
	Student Transportation of America	\$ 1,742.00*
	T & L Transportation	\$ 2,129.00

*Request authorization to award purchase orders/contracts to the lowest responsible bidder.

B. MISCELLANEOUS

1. Request authorization (ratification) for the following organizations/schools to use the facilities, at the designated campus, at fees (if applicable) approved by the board of education:

<u>Date</u>	<u>Organization</u>	<u>Facility Requested for Use</u>	<u>Campus</u>
2012-2013 School Year	Camden County College	Rooms 5-8, 6-14, 6-15, 6-15B for Technical Institute offerings (day)	GTC
11//11/11 - 02/04/12	Audubon High School Swim Team Collingswood High School Swim Team Sterling High School Swim Team Timber Creek High School Swim Team	Pool (for practice)	GTC
11/28/11 - 02/26/12	South Jersey Swim League	Pool	GTC
05/18/12	Association of Student Assistance Professionals (Dawn Sponheimer)	Business Conference Center	GTC

BUSINESS OFFICE

B. MISCELLANEOUS (continued)

2. Request authorization for the automotive technology program, Pennsauken Campus, to accept a donation of 1997 Mercury Sable Wagon, VIN # 1 MELM 55U6V A6204 09, from Mr. and Mrs. Wilcox, to use for instructional purposes only.
3. Request authorization for the automotive technology program, Gloucester Township Campus, to accept a donation of a 1995 Pontiac Bonneville from Mr. James Miller, to use for instructional purposes only.
4. Request approval for Mrs. Gloria Monahan, wife of former CCTS instructor William Monahan, to sponsor a William Monahan Memorial Scholarship in the amount of \$500.00. The scholarship will be given in increments of \$50.00 each year, over the next ten years, to a successful graduate in the Printing program. Candidate to be selected by the Pennsauken Campus Administration and handled through the Educational Foundation.
5. Request approval of the following resolution.

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved Proposed amendments to its Bylaws at a public meeting on October 19, 2011 in accordance with Article IX(C) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eight (18) days of the hearing on the amendments:

NOW THEREFORE, BE IT RESOLVED that at a regular meeting of the Camden County Technical Schools' Board of Education held on the 21 day of December 2011, the Board does hereby approve the proposed amendments to the NJSBAIG Bylaws, as on file with the business administrator/board secretary.

PENNSAUKEN CAMPUS

- INFORMATIONAL ITEMS:
1. Penn Tech was selected by the New Jersey Department of Education to receive recognition as a "2011 National Title I Distinguished School." This program, which is conducted by the National Association of State Title I Directors, recognizes schools that serve students who are economically disadvantaged children achieve adequate yearly progress for two consecutive years or more. Penn Tech will receive a monetary award of \$10,000, and, since part of this money would have to be used in order for a team from Penn Tech to attend the National Conference in Seattle, Washington, Dr. Monillas and Patricia Fitzgerald decided that they would prefer to use the entire monetary award on something that will directly benefit the students.
 2. Brendaly Garcia will replace Yaritza Santana as representative for the Pennsauken Campus for the remainder of the school year. We will welcome Brendaly and trust that she will represent the student body of Penn Tech well.

The principal recommends the following:

A. Expenditures

1. Request authorization for purchase of hooded sweatshirts for the Penn Tech championship Boys' Cross Country Team, at a cost of \$25.00 each, for a total cost of \$625.00, as per Policy 5126.
2. Request authorization/ratification to pay for internal coverage per contract: September - \$259.00; October - \$353.00; November \$111.00.

B. Field Trips

1. Request authorization for the following field trips, transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds shall be used for any field trip. *Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Team/Club</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
1/07/12	Hackensack High School	Cheerleading	CS	20
1/11/12	S.J. Reg. Leadership Conf.	SkillsUSA	MB, RZ	10
1/12/12	Cherry Hill East HS	21 st Century	JK	5
1/13/12	Pennsauken Skate Zone	SkillsUSA	MB, RZ	20
1/20/12	NJ State House	FBLA	JS, SV, ML	50
1/21/12	Hall of Justice	Practical Politics	MB, DR	20
1/24/12	Abigail House	FBLA	JS, SV, KM	30
1/26/12	Hall of Justice	Practical Politics	MB, DR	20
1/28/12	Hall of Justice	Practical Politics	MB, DR	20
(2/4/12 snow date)				
1/31/12	Cooper Trauma Center	AHC II	TL	16

PENNSAUKEN CAMPUS

B. Field Trips (continued)

<u>Date</u>	<u>Destination</u>	<u>Team/Club</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
2/01/12	Rowan University	Guidance	MR, CS	40
2/3/12	Edgar Allen Poe house	21 st Century	MB, PJ, CK	20
2/4/12	NJTAC Competition	Cheerleading	CS	20
(2/11/12 snow date)				
2/08/12	Captain's Meeting	Girls' Basketball	JR, CR	4
2/10/12	Cooper Pediatrics	NHS	CS	10
2/14/12	Cooper Trauma Center	AHC II	TL	16
2/17/12	Elfreth B. Alley	21 st Century	MB, PJ, CK	20
2/19/12	Olympic Conf. Comp.	Cheerleading	CS	20
3/8/12	Habitat for Humanity	Interact	CS	10
3/13/12	Cathedral Kitchen	Interact	CS	10
3/17/12 (Sat.)	Raritan Valley C.C.	SkillsUSA	RZ, MB, TH	15
3/31/12 (Sat.)	Garden State Exhibition	SkillsUSA	RZ, MB, TH	30
3/31/12 (Sat.)	Moorestown Tournament	Boys' Volleyball	RR, JM	45
4/27/12	Philadelphia Zoo	21 st Century	MB, PJ, CK	20
4/28/12 (Sat.)	Williamstown JV Tournament	Boys' Volleyball	RR, JM	

2. Request authorization for the following field trips, transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). Local funds are requested.

<u>Date</u>	<u>Destination</u>	<u>Team/Club</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
Jan-March 2012	Nurse's Aide Written Certification Exams	Allied Health	SB	30	\$76.00- \$90.00	\$3,416.00 (not to exceed)

C. Sport Schedules

Request approval of the inserted revised Winter sports' schedules for the 2011-2012 school year.
INSERTS 9, 10, & 11

Girls' Basketball Boys' Basketball Bowling

D. Miscellaneous

1. Request authorization/ratification for the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated. *Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
12/15/11	McKinney-Vento Homeless Education, GCIT, Sewell, NJ	Monique Randolph	N/A	N/A

PENNSAUKEN CAMPUS

D. Miscellaneous

1. Meeting, workshop, training, conference and/or clinic (continued):

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
1/25/12	Safer Schools for a Better Tomorrow, NJ Forensic Science Tech. Center, Hamilton, NJ	Greg Cappello	N/A	N/A
3/12/12 3/15/12	52nd Annual Directors of Athletics Association NJ Workshop, Atlantic City, NJ	Alice Conley	N/A	N/A
2/01/12	NJ SkillsUSA Advisor Meeting Raritan Valley CC, Branch Valley, NJ	Marlene Brubaker, Rick Zadroga	N/A	N/A

2. Request authorization of the following club/class/sport members to sell/collect/sponsor the following as fundraisers:

<u>Date</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor</u>	<u>Cost</u>
12/21/11-6/08/12	Cheerleading/SkillsUSA	Sell Snacks after Sports	\$1.00
12/21/11-6/08/12	Performing Arts	Sell Soft Pretzels/Granola Bars	\$.50
2/2/12	CAPA	Winter Festival (Show)	\$3.00
		Sell Concessions	\$.50-\$5.00
2/10/12	SkillsUSA/FBLA	Spaghetti Dinner and Movie	\$10.00
2/16/12	CAPA	Spoken Words (Show)	\$3.00
(2/28/12 snow date)		Sell Concessions	\$.50-\$5.00
2/29/12	CAPA	Come to the Cabaret (Dance Show)	\$3.00
(3/01/12 snow date)		Sell Concessions	\$.50-\$5.00
4/1-30/12	Senior Class/Cross Country	Prize Calendar	\$5.00
5/4/12 - 5/5/11	CAPA/Performing Arts	Suessical the Musical	\$10.00

3. Request approval/ratification for the following Structured Learning Experiences Students/Cooperative Education Students for the 2011-2012 school year:

<u>Student ID#</u>	<u>Assignment</u>	<u>Start Date/End Date</u>	<u>Transportation</u>	<u>Visitations Conducted By</u>
**086013	Dowling Foods	11/7/11-6/1/12	None	Charene Scheeper
**086056	Holister	12/5/11-6/1/12	Co-op Bus	Charene Scheeper

* SLE: Unpaid structured learning experience
** Cooperative education: Paid learning experience

***SLE: Paid structured learning experience

PENNSAUKEN CAMPUS

D. Miscellaneous (continued)

4. Request approval for Argelia Blazer, Rowan University, to complete her Practicum in Teaching and Learning B - Foreign Language/Spanish, at the Pennsauken Campus, February 16, 23, 29, March 1, 8, 22, April 5, 12, 2012. Ms. Blazer will be assigned to Susana Martinez, Spanish teacher.
5. Request approval for Heather Evans, Rowan University, to complete her Practicum in Teaching and Learning B - Foreign Language/Spanish, at the Pennsauken Campus, February 16, 23, 29, March 1, 8, 22, April 5, 12, 2012. Ms. Evans will be assigned to Valerie Garcia, Spanish teacher.
6. Request approval for FBLA members to send valentine cards to the troops in February, 2012 as goodwill and cheer to the members of the 82nd Airborne Division Band currently stationed in Afghanistan.
7. Request approval for Adriann Lester to assist the cheerleading coach and participate in practices in a volunteer coaching capacity, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq. The purpose is to demonstrate skills and techniques. She understands that she will not be paid for the assistance and will only participate under the direct supervision of the volleyball coaches.
8. Request approval to authorize the acceptance of a donation of a scholarship to be given to a 2012 graduate of the Pennsauken Campus from the family of and in honor of our former school nurse, Diana Sing Flynn; amount to be determined as a result of a fundraiser sponsored by the family for this purpose.
9. Request authorization of homebound instruction for students SID #7544112790, at an hourly rate of \$41.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B, of the 2008-2011 CAM/VOC Education Association Agreement or upon negotiations.
10. Request authorization for Mark Ritter to assist the girls' basketball coaches while attending practices and games during the 2011-2012 school year. The purpose of his participation is to demonstrate skills and techniques. Mark Ritter understands he will not be paid for his assistance and will only participate under the direct supervision of the coaching staff, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7, I et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., if needed.

PENNSAUKEN CAMPUS

D. Miscellaneous (continued):

11. Request authorization for Nicole Parks, parent of a cheerleader, to assist the girls' cheerleading coach while attending practices and games during the 2011-2012 school year. The purpose of her participation is to demonstrate skills and techniques. Ms. Parks understands she will not be paid for her assistance and will only participate under the direct supervision of the coach, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18:A: 6-7, I et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., if needed.

12. Motion to affirm the following Monthly Enrollment, Suspension, Drill and HIB Reports:

Enrollment Count for the Pennsauken Campus as of November 30, 2011: 794
Monthly Suspension Report as of October 16-31, 2011: 15
Monthly Suspension Report November, 2011: 34
Fire Drill: November 1, 2011 @ 1:55 p.m.
Security Drill (Lunchroom Lockdown): November 28, 2011 (10:10 am-1:02 pm)
HIB Reports (10/21-12/8/11): Investigated: 10; HIB Confirmed: 3
Year-to-Date HIB Reports Investigated: 20; Year-to-Date HIB Reports Confirmed: 9

PENNSAUKEN CAMPUS

D. Miscellaneous (continued):

Monthly HIB Report					
Oct 21 to Dec 8, 2011: Pennsauken Campus					
1. Number of reports of HIB this month:	10		Number of HIB reported this year: 20		
			Number of confirmed HIB this year: 9		
2. Status of investigated HIB incidents:					
Investigated and not confirmed*: 7					
Investigated and confirmed*: 3					
*Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE.					
3. Number of HIB incidents based on the following protected categories:					
Date	Number of Incidents	Lead Investigator	Measure Imposed	Training (if applicable)	Program Implementation (if applicable)
Race					
Color					
Religion					
Ancestry					
National Origin					
Gender	1	Greg Cappello	Counseling	Sensitivity	
Sexual Orientation					
Gender Identity and Expression					
Mental Disability					
Physical Disability					
Sensory Disability				District Anti-Bullying Coordinator and School Anti-Bullying Specialist Roles	
Other Distinguishing Characteristic	2	G. Cappello	counseling,		Sensitivity Training with counselor
			parent phone calls		Meeting with counselors
			Discussion with teacher		

GLOUCESTER TOWNSHIP CAMPUS

The principal recommends the following:

A. Expenditures

1. Request approval for students to view "Get a Grip", an annual character-building presentation, presented by Camfel Productions, February 13, 2012, cafetorium. Cost of \$1,190.00 to be paid with local funds.
2. Request authorization/ratification to pay for internal coverage per contract: September - \$1221.00; October - \$2,035.00; November \$1443.00.

B. Field Trips

1. Request authorization for the following field trips, transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). No local funds shall be used for any field trip. *Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Team/Club</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>
1/7/12 (Sat)	MidAtlantic Regional Robotics	FIRST	SC, TD, AM	20
1/7/12 (Sat)	Brendon Byrne State Forest	21 st Century/Outdoor Club	MM, LW	20
1/11/12	Leadership Training	SkillsUSA	MH, MQ	7
1/12/12	Virtua Hospital Tour	HOSA	KH, LM	20
1/13/12	CCC Automotive Program	Auto Technology	AM, VT	18
1/14/12 (Sat)	Richard Stockton College	Basketball	EF, RS	24
1/18/12	Chinatown & Asian Food Market	Chinese	AC, JC, MC, JY	46
2/14/12	Cooper Hospital	FCCLA	SH, JL	10
2/29/12	Gershwin Theatre	Performing Arts	TB, TD, RH	40
3/16/12	Philadelphia Museum of Art	Fashion Design	SH	16
3/20/12	Tommy Hilfiger Corporate	Fashion Design	SH	14
3/22-23/12	Spring Conference	FCCLA	SH, JL, JM	40
3/30/12	Washington D.C. Memorials	Social Studies	TH, PK, TP	80
4/24/12	Javitz Center	Cosmetology	ID, KW	16
5/18/12	Holocaust Museum and Memorials	Social Studies	TH, JS	20

2. Request authorization for the following field trips, transportation will be provided by school/coach bus (TBD by written authorization of the school business administrator). To be paid by local funds.

<u>Date</u>	<u>Destination</u>	<u>Team/Club</u>	<u>Teacher(s)/Advisor(s)</u>	<u>Students</u>	<u>Cost Per</u>	<u>Total</u>
Jan-March 2012	Nurse's Aide Written Certification Exams	Allied Health	JT	21	\$76.00-	\$3,416.00
1/6/12	Pennsylvania Hospital	Medical Arts II	JC	12	\$90.00	(not to exceed)
1/13/12	Pennsylvania Hospital	Medical Arts I	JR	12	\$4.00	\$48.00
3/13/12	EIRC	Medical Arts I	JR	12	\$4.00	\$48.00
4/19/12	EIRC	Medical Arts II	JC	12	\$4.00	\$360.00
						\$360.00

GLOUCESTER TOWNSHIP CAMPUS

C. Sport Schedules: None

D. Miscellaneous

1. Request authorization/ratification for the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated. *Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
12/15/11	Homeless Technical Assistance Workshop, GCIT, Sewell, NJ	Eva Cetrullo	N/A	N/A
1/11/12	Project Lead the Way Guidance Counselor Conference, Rowan University, Glassboro, NJ	Christian Galietta	N/A	N/A
2/7/12	Ornamental Pest Control Training, Office of Government Services, Clayton, NJ	Brian Burns	\$100.00	\$100.00
2/9-10/12	New York State Baseball Coaches Association Clinic, Frozen Ropes Training Center, Chester, NY	Barry Galasso, Andrew McAlpin	\$75.00	\$150.00

Pending approval of the Camden County Executive Superintendent of Schools due to out of state.

2. Request authorization of the following club/class/sport members to sell/collect/sponsor the following as fundraisers:

<u>Date</u>	<u>Club/Class/Sport</u>	<u>Sell/Collect/Sponsor</u>	<u>Cost</u>
*Motion to change dates for sale of crab cakes 12/22/11-2/13/12	FCCLA	by Culinary Express to 11/14/11-12/22/11 Make activity books for donation to children at Cooper Hospital	N/A
1/1/12-2/29/12	SkillsUSA	Collect food donations and school supplies	N/A
1/4/12-1/30/12	FBLA	Sell jar candles	\$10.00
4/1/12-4/30/12	FCCLA	Sell prize calendars	\$5.00

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

3. Request approval/ratification for the following Structured Learning Experiences Students/Cooperative Education Students for the 2011-2012 school year:

<u>Student ID#</u>	<u>Assignment</u>	<u>Start Date/End Date</u>	<u>Transportation</u>	<u>Visitations Conducted By</u>
**080023	Rio Supply (status change from SLE to Coop)	10/21/11-6/1/12	None required	Siobhan Kelly, Ed.D.
**080130	A.S.K. The Plumber, Inc.	10/31/11-6/1/12	None needed	Siobhan Kelly, Ed.D.
**080061	My Little Kupkake	10/31/11-6/1/12	Coop Bus	Siobhan Kelly, Ed.D.
*080250	CCTS/Guidance Dept.	11/1/11-6/1/12	None needed	Siobhan Kelly, Ed.D.
*080105	CCTS/APO/Shappell	11/1/11-6/1/12	None needed	Siobhan Kelly, Ed.D.
*080170	CCTS/CST Office	11/2/11-6/1/12	None needed	Siobhan Kelly, Ed.D.
*083591	CCTS/SE Office	11/7/11-6/1/12	None needed	Siobhan Kelly, Ed.D.
**083682	Honda of Turnersville	11/9/11-6/1/12	None needed	Siobhan Kelly, Ed.D.
*083183	W & A Cycles	11/14/11-6/1/12	None needed	Siobhan Kelly, Ed.D.
**080211	Prime Design	11/15/11-6/1/12	None needed	Siobhan Kelly, Ed.D.
**080205	Metro PCS	12/11/11-6/1/12	None needed	Siobhan Kelly, Ed.D.
**083648	Maaco	11/21/11-6/1/12	None needed	Siobhan Kelly, Ed.D.
***083051	Shop rite	11/28/11-6/1/12	Coop Bus	Siobhan Kelly, Ed.D.
*080111	Guidance Office - GTC	12/20/11-6/1/12	None needed	Siobhan Kelly, Ed.D.

* SLE: Unpaid structured learning experience

***SLE: Paid structured learning experience

** Cooperative education: Paid learning experience

4. Request approval for Kyle Bianchini, Rowan University, to complete his Clinical Practice, at the Gloucester Township Campus, January 17, 2012 - May 4, 2012. Mr. Bianchini will be assigned to Lynn Pfeifer, Social Studies teacher.
5. Request approval for Aida Fawns, Rowan University, to complete her Clinical Practice, at the Gloucester Township Campus, January 17, 2012 - May 4, 2012. Ms. Fawns will be assigned to Alina Moro, Spanish teacher.
6. Request approval for Nicholas Henry, Stockton College, to complete his Student Teaching Placement, at the Gloucester Township Campus, January 3, 2012 - April 30, 2012. Mr. Henry will be assigned to Timothy Petrillo, Social Studies teacher.
7. Request approval for Alexa Stern, Stockton College, to complete her Fieldwork Placement, at the Gloucester Township Campus, January 23, 2012 - April 30, 2012. Ms. Stern will be assigned to Teri Hardmeyer, Social Studies teacher.

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

8. Request approval for Laura Tetto, Rowan University, to complete her Practicum in Teaching and Learning B - Foreign Language/Spanish, at the Gloucester Township Campus, February 16, 23, 29, March 1, 8, 22, April 5, 12, 2011. Ms. Tetto will be assigned to Milagros Pedroza, Spanish teacher.
9. Request approval for Jannet Vaca, Rowan University, to complete her Clinical Practice, at the Gloucester Township Campus, January 17, 2012 - May 4, 2012. Ms. Vaca will be assigned to Alina Moro, Spanish teacher.
10. Request approval for Thomas Mitchell, mathematics teacher, to volunteer as girls' assistant basketball coach. Mr. Mitchell understands that he will not be paid for his assistance.
11. Request approval for Joyce Turner, allied health teacher, to provide CPR training to twenty-one Allied Health Level IV students. Students will receive certification at a total cost of \$147.00, to be paid with local funds.
12. Request authorization for Christian Galietta, guidance counselor, a graduate of Wilmington University, to complete a voluntary administrative internship at the Gloucester Township Campus, December 22, 2011 through June 30, 2012. Mr. Galietta will be assigned to Robert Shappell, assistant principal.
13. Request ratification for student ID #110045 to participate in an online Spanish course through NJ Virtual High School, at a cost of \$250.00, to be paid with local funds.
14. Request authorization of homebound instruction for students SID #083299 and SID # 100297, at an hourly rate of \$41.00, based on the Nonathletic Extracurricular Activities Salary Guide Schedule B, of the 2008-2011 CAM/VOC Education Association Agreement or upon negotiations.
15. Motion to affirm the following Monthly Enrollment, Suspension, Drill and HIB Reports:

Enrollment Count as of November 30, 2011: 1,323
Monthly Suspension Report: 27
Fire Drill: November 2, 2011
Lunchroom Lockdown Drill: November 8, 2011
HIB Reports (DATE) Investigated: 7; HIB Confirmed Incidents: 2
Year-to-Date HIB Reports Investigated: 33; Year-to-Date HIB Reports Confirmed: 11

GLOUCESTER TOWNSHIP CAMPUS

D. Miscellaneous (continued)

Monthly HIB Report					
October 28 to December 13, 2011: Gloucester Township					
1. Number of reports of HIB this period:		7	Number of reports of HIB this year: 33		
			Number of confirmed HIB this year: 11		
2. Status of investigated HIB incidents:					
Investigated and not confirmed*:		5			
Investigated and confirmed*:		2			
*Parents or guardians will be informed of these incidents by the Principal or designee within 5 days of this report to the BOE.					
3. Number of HIB incidents based on the following protected categories:					
	Number of	Lead	Measure	Training	Program Implementation
Date	Incidents	Investigator	Imposed	(if applicable)	(if applicable)
Race				11/3 Bus Drivers/ Transportation	
Color					
Religion					
Ancestry				11/4 Bldg & Grounds	
National Origin					
Gender			1. Probation officer notified, 2 days BD, SAC counseling, parent contact	11/7 Bus Drivers and Transportation	
Sexual Orientation					
Gender Identity and Expression				12/8 CST Clerical & Support	
Mental Disability					
Physical Disability					
Sensory Disability		J. Hourani			
Other Distinguishing Characteristics	2	B. Yukna	2. Counseling, letter of apology, 1 day BD, parent contact	12/12 Front Office Clerical	

SPECIAL EDUCATION/CHILD STUDY TEAM

The director of special education recommends the following:

A. Purchases: None

C. Miscellaneous

1. Request authorization/ratification for the following meeting, workshop, training and/or clinic, cost to be paid by the board of education unless otherwise indicated. *Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
11/18/11	Current Drug Trends & Emerging Drugs of Abuse Workshop, Camden County College, Blackwood, NJ	Christine Swider, Stacey Whelan	N/A	N/A
11/30/11	Incorporating Cultural Competence into Ethical Decision Making, Robin's Nest, Glassboro, NJ	Suzanne Rea	\$125.00	\$125.00#
12/6/2011	Motivate your Underachieving Learners, The Mansions, Voorhees, NJ	Mary Beth Donohue Leo A. Lampman, IV	\$215.00 N/A	\$215.00# N/A
1/13/12	NJ Special Education Administration & Compliance, Atlantic City, NJ	Leo A. Lampman, IV	N/A	N/A N/A
2/24/12	National Association of School Psychologists, Marriott Hotel, Philadelphia, PA	Kimberly Schwartz	\$150.00	\$150.00#

Pending approval of the Camden County Executive Superintendent of Schools due to out of state. #No other cost to Board.

2. Request ratification of authorization of educational services for student, SID #80076, at Kennedy Behavioral Health Management Unit, 2201 Chapel Avenue, Cherry Hill, NJ 08003 at an hourly homebound instruction rate of \$37.00 from October 27, 2011 through November 7, 2011.

SPECIAL EDUCATION/CHILD STUDY TEAM

C. Miscellaneous (continued)

3. Request ratification of authorization of educational services for student, SID #93036, at home. Instructional services provided by Mr. Anthony Galindo, due to student unable to do homebound instruction by computerized format at an hourly homebound rate of \$41.00 from November 1, 2011 through December 5, 2011.
4. Request ratification of authorization of educational services for student, SID #93105, at home. Instructional services provided by Ms. Priscilla Miller, due to student unable to do homebound instruction by computerized format at an hourly homebound rate of \$41.00 from December 8, 2011 through June 8, 2012.
5. Request ratification of authorization of educational services for student, SID #93197, at Kennedy Behavioral Health Management Unit, 2201 Chapel Avenue, Cherry Hill, NJ 08003 at an hourly homebound instruction rate of \$37.00 from November 15, 2011 through November 22, 2011.
6. Request ratification of authorization of educational services for student, SID #93190, at Kennedy Behavioral Health Management Unit, 2201 Chapel Avenue, Cherry Hill, NJ 08003 at an hourly homebound instruction rate of \$37.00 from December 6, 2011 through December 12, 2011.
7. Request authorization for Christine Swider, school psychologist, to be trained as a crisis response team member for the Camden County School Crisis Response Team during the 2011-2012 school year.
10. Request authorization of a medical affiliation agreement between the following physicians and the Board of Education of the Technical Schools in the County of Camden for the 2011-2012 school year at a fee indicated below indicated.

Neurologists

Dr. Olga Goldfarb and Dr. Michael Goodman
Cooper Pediatric Neurological Group
Children's Regional Center
6400 Main Street Complex
Voorhees, NJ 08043
\$350.00

Children's Regional Center
Three Cooper Plaza, Suite 200
Camden, New Jersey 08103
\$350.00

Dr. Mark Mintz
1001 Laurel Oak Road
Voorhees, NJ 08043
\$425.00

Psychiatrists

Dr. Joseph Mobilio
Suite 706, 216 Haddon Avenue
Westmont, NJ 08108
\$400.00 \$525.00

Dr. Edwin Castillo
95 Rt. 73
Voorhees, NJ 08043

CENTRAL ADMINISTRATION

The superintendent of schools recommends the following:

A. Resignations/Terminations/Retirements

1. Request ratification/approval of employment status of the following employee(s) for the reason indicated:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Reason</u>
Mary Sue Albertson	Part Time Bus Driver	ADM	9/1/11	Resignation
William Garcia	School Security Officer	ADM	11/7/11	Resignation
Debbie Gibbs	Part Time Technician	GTC	12/13/11	Resignation
Deborah Hill	Substitute Teacher	ADM	10/24/11	Termination
Courtney Johnson	Part Time Technician	GTC	12/21/11	Resignation
Shruti Patel	Part Time Technician	GTC	11/15/11	Resignation
Mark Stettler	Pre-Engineering Teacher	GTC	1/23/12	60 day notice given
Mark Stettler	FIRST Advisor	GTC	1/23/12	Resignation
Nicole Strain	Substitute Teacher	ADM	12/7/11	Resignation
Brandon Tunstall	Substitute Teacher	ADM	10/25/11	Resignation

2. Request ratification/approval of the retirement of the following employee(s) due to the submission of his/her retirement letter:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>
Lorraine Lodge	Teacher of the Handicapped	GTC	4/1/12

B. Employment

1. Request approval of the employment of the following substitute teachers (Source4Teachers), for the 2011-2012 school year, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq. *INSERT 12*
2. Request approval of the employment of the following substitute teachers, for the 2011-2012 school year, on an emergent and provisional basis and subject to the approval of the Department of Education based on the results of the criminal record check pursuant of N.J.S.A. 18A:6-7.1 et seq., 18A:39-17 et seq. and 18A:6-4.13 et seq.:

Geanatta Alston	Curtis Caldwell	Keli Robinson	Chanelle Wilson
Jan Apple	Timothy Costello	Laura Stagliano	Timothy Witherspoon
Lisa Blum	Joan Ingram	Douglas Walden	

CENTRAL ADMINISTRATION

B. Employment (continued)

3. Request approval of the reassignment of the following non tenured teacher, effective January 23, 2012 through June 30, 2012:

<u>Name</u>	<u>Previous Assignment</u>	<u>New Assignment</u>
Keith Kahan	Mathematics-GTC	Pre-Engineering-GTC

4. Request approval of the reassignment of the following tenured employee, effective January 1, 2012 through June 30, 2012, at the appropriate prorated salary commensurate with the terms of the 2008-2011 association agreement or upon negotiations:

<u>Name</u>	<u>Previous Position</u>	<u>New Position</u>	<u>Group</u>	<u>Months</u>	<u>Step</u>	<u>Salary</u>
Nita Witten	Clerk Typist (12)-ADM	Secretary-ADM	12	II	10	\$29,633

5. Due to an English teacher who retired, upon the recommendation of the Superintendent, in conjunction with recommendation from the Principal, request approval of the employment of the following full time, ten month employee(s), based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq., at the appropriate prorated salary(ies) commensurate with the terms of the 2008-2011 association agreement or upon negotiations (pending clearances/employment/education verifications):

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Column/Step</u>	<u>Salary</u>
Andrew Sherwood	English Teacher	PC	1/3/12-6/30/12	A 5	\$48,176

6. Request approval of the employment of Jessica Thomas, part time music teacher, Gloucester Township Campus, prorated salary, Step 3, Column A @ 50%, schedule to mutually agreed between teacher and principal, with hours not to exceed 19 per weeks, no health benefits, effective January 3, 2012 through June 30, 2012, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq.

7. Request ratification/approval of the employment of the following part time, employee, for the 2011-2012 school year, not to exceed 29 hours per week, no benefits, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq.:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective</u>	<u>Hourly Rate of Pay</u>
Mark Emmerling	Substitute School Security Officer	ADM	12/22/11	\$15.25
Debbie Gibbs	Technician	GTC	11/17/11	\$15.25
Shruti Patel	Part Time Technician	GTC	1/3/12	\$15.25
Megan Thompson	Technician	GTC	11/17/11	\$15.25

CENTRAL ADMINISTRATION

B. Employment (continued)

8. Motion to revise the 2011-2012 salary (shared stipend) of Melissa Tepperman, Creative and Performing Arts Advisor, from \$512.50 to \$1,025.00, based on the Extracurricular Salary Guide B of the 2008-2011 CAM/VOC Education Association Agreement or upon negotiations.
9. Request approval of the employment of the following coaches/advisors from December 22, 2011 through June 30, 2012, based on the Extracurricular Salary Guide B of the 2008-2011 CAM/VOC Education Association Agreement or upon negotiations:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>
Matthew Stagliano	Interact Club Advisor	1	\$1,465, prorated
Andrew McAlpin	FIRST Advisor	1	\$4,101, prorated

10. Request approval of the employment of Cindy McGinnis, bus driver, effective December 22, 2011 through June 30, 2012, at \$14.00 per hour for driving and \$7.25 during wait time(s) per hour, based on the approval of the Department of Education based on the results of a criminal record check pursuant to N.J.S.A. 18A: 6-7.1 et seq., N.J.S.A. 18A:39-17 et seq. and N.J.S.A. 18A:4.13. et seq.
11. Request approval for Francis Williams, English teacher (GTC), to attend up to five (5) Personalized Student Learning Plan conferences (PSLP), during the 2011-2012 school year, travel expenses not to exceed \$200.00. (Previously approved on September 21, 2011 for a total of \$572.00); to train students effective October 3, 2011 through May 25, 2012, at the hourly rate of \$41.00 per hour, or as negotiated beyond the 2008-2011 Cam-Voc Contract, not to exceed \$2,378.00 (or 58 hours)- (Previously approved on September 21, 2011 for a total of 93 hours); and to perform administrative details of PSLP, effective November 1, 2011 through May 25, 2012, at the hourly rate of \$41.00 per hour, or as negotiated beyond the 2008-2011 Cam-Voc Contract, not to exceed \$1,722.00 (or 42 hours); all funded by PSLP 2012 Year 3 grant funds.
12. Request ratification of approval of the following staff members as after school instructors/tutors for the 21st Century Community Learning Centers' Program, effective *October 1, 2011 (*or as indicated) through June 30, 2012, at the rate of \$30.00 per hour, to be funded by the 21st Century Community Learning Centers' Grant and/or ESEA NCLB, to be scheduled by the district project coordinator as determined by program needs:

David Clark	Matthew Hallinan	Dennis O'Connor	Nicholas Tarasevich
Gregory Eiding	Carol Jarvis	Nicholas Raymond	Lauralee Ubaque
Kathryn Ferri	Brandon Kremantz	*Thomas Reiter (effective 10/20/11)	Caitlin Walsh
Edward Fitzpatrick	John Leopardi	Judith Russo	Janet Wenker
Wendy Griffin	Anne Maxfield	*Austin Somlo (effective 10/18/11)	Michelle Ronketty (Sub)
Donald Irwin	Thomas Mitchell	Joseph Schmidt	
Annamarie Guida	Patricia Munyan	Joel Smith	

CENTRAL ADMINISTRATION

B. Employment (continued)

13. Request ratification of approval of the following staff members as after school instructors/tutors for the 21st Century Community Learning Centers' Program, effective *October 1, 2011 (*or as indicated) through June 30, 2012, at the rate of \$30.00 per hour, to be funded by the 21st Century Community Learning Centers' Grant, to be scheduled by the district project coordinator as determined by program needs:

*Carolyn Kolste (effective 10/30/11)
Michael McLane
*Lawrence McNasby (effective 10/30/11)

Mark Quattrone
Kathy Schreiber
Brian Yukna

14. Request approval of Jack Marcellus, as an after school site coordinator, Pennsauken Campus, for the 21st Century Community Learning Centers Program, at a rate of \$33.00 per hour, effective December 22, 2011 through June 30, 2012. Schedule to be determined/approved by the district project coordinator. Funded by the 21st Century Community Learning Centers Program Grant.

16. Request ratification of approval for Valerie Garcia (PC), to assist with parent communication in person or by letter, effective November 15, 2011 to June 30, 2012, not to exceed 10 hours, at a prep period rate of \$37.00, or before and after school at an hourly rate of \$41.00, or as negotiated beyond the 2008-2011 Cam-Voc Contract, to be funded by NCLB FY12.

17. Request approval to terminate the existing contract, as requested by Alexis B. Kopperman, Highly Skilled Professional for Mathematics, effective December 31, 2011, for staff training in Mathematics for CTE staff and Mathematics Departments during the 2011-2012 school year, Gloucester Township and Pennsauken Campuses, (previously approved May 11, 2011).

18. Motion to revise 9/21/11 Central Administration's B.13 motion to change the funding source to NCLB FY12 and timesheet authorization signatures changed to Ms. Bucholski and Mr. Clark.

C. Miscellaneous

1. Request authorization/ratification for the following meeting, workshop, training, conference and/or clinic, cost to be paid by the board of education unless otherwise indicated. *Indicates a change from a previous board approved motion:

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
10/17/11,	Motion to revise the August 24, 2011 C.2, New Jersey Literacy Consortium (Kean University):			
12/1/11,	Dennis O'Connor, Lauren McClellan, Joseph Turkot, (JoAnn Filer, alternate) at \$1,300.00, to			
3/6/12,	include Anne Johnson, Stephanie Reeve, Matthew Stagliano at an additional \$1,000.00, funded			

CENTRAL ADMINISTRATION

C. Miscellaneous

1. Meeting, workshop, training, conference and/or clinic (continued):

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
5/21/12	by NCLB FY12; mileage and tolls, carpooling encouraged - if the district vehicle is not available - from home or from Pennsauken - whichever is shorter distance; local funding.			
11/30/11	NJCCVTS Superintendents' Meeting, Middlesex County College, Edison, NJ	Karen DiGiacobbe	N/A	N/A
12/6/11	Technical Assistance Workshop for School Grants Available from The Artists-in-Education Consortium, Perkins Center, Collingswood, NJ	Anthony DePrince	N/A	N/A
12/16/11	Alternative High School Assessment Technical Assistance Session, Camden County College, Blackwood, NJ	Lois Bucholski, Keith Kahan	N/A	N/A
1/10/12	Management Training Session	Siobhan Kelly	N/A	N/A
1/24/12	Camden County College,	Anthony DePrince		
2/7/12	Blackwood, NJ			
2/21/12				
3/6/12				
3/20/12				
1/11/12	County Voc. Admission Policy Workshop Biotechnology High School Freehold, NJ	Kathleen Cassidy	N/A	N/A
2/2/12- 2/3/12	The Association of Student Assistance Professionals (ASAP-NJ), 26 th Annual Conference, The Quarter at Tropicana, Atlantic City, NJ	Dawn Sponheimer	\$295.00 (Funded Locally)	\$295.00
2/15/12	+Workshop for School Leaders, Foundation for Educational Administration Conference Center, Monroe Township, NJ	Rosa Brockington, Brian Rovani	\$825.00	\$1,650.00 (NCLB FY12)
3/24/12	World Languages, Total Physical Response and Storytelling (TPRS) Levels 2 - AP Workshop, Bishop Eustace Prep School, Pennsauken, NJ	Alina Moro	\$110.00	\$110.00 (NCLB FY12)

CENTRAL ADMINISTRATION

C. Miscellaneous

1. Meeting, workshop, training, conference and/or clinic (continued):

<u>Date</u>	<u>Destination</u>	<u>Teacher/Staff/Advisor/Coach</u>	<u>Cost Per</u>	<u>Total</u>
5/3/12	2012 Statewide CTE Conference, Hilton East Brunswick Hotel, East Brunswick, NJ	Lois Bucholski, Karen DiGiacobbe	N/A	N/A
12/13/11	2011-12 21 st Century Community Learning Centers Leadership Symposium, NJDOE, RWJ Center for Wellness, Hamilton, NJ	Anthony DePrince, Gail Huckabee, John Marcellus	N/A	N/A

+Any equipment received becomes the property of the Board of Education

2. Request approval/revision of the following salary increase, in accordance with the 2010-2011 salary guide and upon completion of negotiations, due to reason indicated:

<u>Name</u>	<u>From</u> <u>Column/Step</u>	<u>To</u> <u>Column/Step</u>	<u>Salary</u>	<u>Advancement Reason</u>	<u>Effective</u>
Amy McDonald	A 10	B 10	\$57,067	Academic Bachelor Degree Plus 15 Credits	9/1/11

3. Request approval of the revision of the position description for Attendance Officer: *INSERT #13*

4. Request the revision of the SLC Membership chart:

District (Combined)	Gloucester Township	Pennsauken
12/15, 2/9, 5/14	1/5, 3/5	1/12, 3/22
Lois Bucholski	Teri Stallone	Pat Fitzgerald
Nicolae Borota	John Hourani	Bonnie Durante
Karen DiGiacobbe	Eva Cetrullo	John Marcellus
Robert Johnson	James Kay	Annarose Haws
Carol Jarvis	JoAnn Filer	Charene Scheeper
Leo Lampman	Leo Lampman	Leo Lampman
MaryBeth Donohue	Robert Shappell	Matthew Hallinan
Wendy Griffin	Robin Ruiz	Pat Janeczko
Dennis O'Connor	Michael Ritzius	Stephanie Reeve
Parent/Student	Matthew Stagliano	Vanarosa Howell
	Parent/Student	Parent/Student

CENTRAL ADMINISTRATION

C. Miscellaneous

5. Request approval of the revision of the 2011-2012 Professional Development Calendar. *INSERT 14*
6. Request approval of the revision of the Personal Financial Literacy curriculum as aligned to the 2009 New Jersey CORE Curriculum Content Standards.
7. Request authorization of the adoption of the terms and conditions for employment of James M. Clark for school year 2011-2012 in order to present to the Executive Camden County Superintendent of Schools, for her review and/or approval. If approved by the ECS (tentative 2/15/12 if ECS approval given), this contract will be posted for 30 calendar days on the CCTS website. The Board will then vote to approve the terms and conditions of the contracts for employment at the January 18, 2012 meeting.

CENTRAL ADMINISTRATION

C. Miscellaneous (continued)

Camden County Technical Schools
School Business Administrator/Board Secretary (Job Description on file)
James M. Clark
Annual Contractual Agreement

Salary (260 days) 2011-2012 \$132,174 (represents a 0% increase)

Vacation days: 23 per year (only five days can be carried over to 2012-2013)
Sick days: 12 per year (cumulative if not used)
Personal days: 3 per year
Bereavement days: As negotiated with other employees

Medical benefits: Employee's Annual Cost is as per state guidelines (if Mr. Clark takes health benefits).
Health: State Health Benefits
Prescription: Benecard or as negotiated with other employees
Dental: Delta Dental or as negotiated with other employees

Professional development: As approved by the Board for other employees (Policy 4231)

Expenses: As approved by the Board for other employees (Policy 9250)

Tuition reimbursement: Nine credits per year at Rowan graduate rates.

Payment for unused sick days: \$100 per day with maximum of \$15,000 if notice of retirement is after 2/10/2013; before this date, there is none.

Grievance Procedure: As approved by the Board for other employees (Policy 4218.3)

Termination or retirement: 60 days written notice to the Board of Education

Signature of James M. Clark _____ Date _____

Signature of President of the Board of Education _____

Attestation of the Board Solicitor _____

Drafted by the CCTS BOE on December 21, 2011

Approved by ECS on _____

Thirty Day Notice on Website from ____ to ____

Final Approval of the BOE on _____

PUBLIC PARTICIPATION

The Board is limited in its ability to respond in public to matters of personnel, litigation, negotiations and attorney-client privilege.