

High School Admission Application

Application Procedures

Thank you for considering Camden County Technical Schools (CCTS) for your high school education. Students entering 9th or 10th grade in September may apply. Completed applications and required paperwork are due by **March 1st** for consideration for September admission. Applications received after March 1st will be reviewed for acceptance based on space availability.

Please follow the the steps below to be considered for admission to CCTS:

- **Step 1 – Complete the application on pages 3-4**
Keep this page for your records and return pages 3-4 with a copy of the applicant's:
 - Current and previous year's grade report card with attendance
 - 7th Grade NJ ASK and/or other standardized test scores
- **Step 2 – In June, mail or fax a copy of the candidate's:**
 - Final 8th or 9th Grade Report Card with Attendance
 - 8th Grade NJ ASK scores (when available)
- **Step 3 – After receiving formal acceptance letter:**
 - Provide a copy of the applicant's Birth Certificate (required by the State of New Jersey)
 - Direct the school the applicant currently attends or previously attended to send his/her's health and immunization records to us, or you may go to your family doctor and ask him/her to provide you with a copy and send them to us (required by the State of New Jersey)
 - Provide verification of free or reduced meals (breakfast and lunch) status if applicable
 - Complete and return a bus application (transportation is provided by your local district at no cost)

www.ccts.info

**Camden County Technical Schools
Gloucester Township Campus**

343 Berlin Cross Keys Road
Sicklerville, NJ 08081
856-767-7000 ext. 5424
FAX: 856-767-6625

**Camden County Technical Schools
Pennsauken Campus**

6008 Browning Road
Pennsauken, NJ 08109
856-663-1040 ext. 7250
FAX: 856-665-8011

Suzanne Golt
Admissions Officer
sgolt@ccts.net

 **CAMDEN COUNTY
TECHNICAL SCHOOLS**

High School Career Programs

Eligibility for entrance into CCTS and career program placement is based on a review of standardized test scores, attendance records, 7th and 8th grade report cards, behavior reports and other documents provided by the applicant's current school district.

Pennsauken Campus

Career Programs

Administrative Assistant
 Allied Health Careers*
 Automotive Technology*
 Banking & Finance
 Carpentry
 Computer Networking/Electronic
 Communications (CN/EC)*
 Culinary Arts
 Electric*
 Drafting*
 Green Technology
 Legal Assistant
 Ornamental Horticulture
 (Floriculture or Landscaping)
 Performing Arts
 Printing/Graphic Arts
 Welding

Gloucester Township Campus

Academies**

Information Technology
 Medical Arts+
 Music (Instrumental)
 Performing Arts
 Pre-Engineering/Robotics

Career Programs

Administrative Assistant
 Allied Health Careers*
 Automotive Technology*
 Baking/Pastry Arts
 Banking and Finance
 Building Maintenance/Mechanics
 Carpentry
 Collision Repair and Refinishing Technology
 Cosmetology
 Culinary Arts
 Early Childhood Education & Child Care
 Electric*
 Fashion Design
 Graphics & Design*
 Heating, Ventilation, Air Conditioning
 & Refrigeration (HVAC/R)
 Hydro Technology (Plumbing)
 Leadership
 Legal Assistant
 Machine Technology
 Masonry
 Ornamental Horticulture (Floriculture and Landscaping)
 Printing/Graphic Arts
 Video Productions*
 Welding

* Requires a higher level of proficiency.

** Academy programs require a higher level of proficiency and must attend an information session and/or audition, plus submit additional paperwork.

+ The Medical Arts Academy is held at another location.

Keep this page for your records. Complete and return next two pages.

School Year 201__ - 201__

Student Information (All questions must be answered in order for application to be processed.)

 Student's Name _____
First Middle Last Generation (I, II, Jr.)

Street Address _____ Apt # _____

City _____ State _____ Zip _____

Student's Gender F _____ M _____ Age _____ Birth Date _____

 Is the student a U.S. Citizen? Yes _____ No _____ Birthplace _____
City, State and County

Current Grade Level _____ Name of Current School _____

Local High School _____ Local High School District _____

Has the applicant been educated in the United States for the past three or more years? Yes _____ No _____

 Please describe any medical problems this student has or any other special circumstances _____

Is applicant being evaluated by a child study team or classified as a student with special needs? Yes _____ No _____

Is applicant under the services of a 504 plan? Yes _____ No _____

Is applicant currently enrolled in a gifted and talented program? Yes _____ No _____ If yes, what subject(s)? _____

Please check the campus for which you are applying Pennsauken Campus _____ Gloucester Township Campus _____

Please list your top four career program choices (please refer to page on left or High School Information Guide):

First Choice _____

Second Choice _____

Third Choice _____

Fourth Choice _____

Race/Ethnicity (check all that apply):

- White, not of Hispanic origin
- Black, not of Hispanic origin
- Hispanic
- American Indian or Alaskan Native, not of Hispanic origin
- Asian, not of Hispanic origin
- Hawaiian Native/Other Pacific Islander, not of Hispanic origin

Parent Information

Name(s) of Parent(s) Guardian(s) _____

Relationship to Student _____ Email _____

City _____ State _____ Zip _____

Phone: Home _____ Mother's Cell _____ Father's Cell _____

Phone: Mother's Work _____ Father's Work _____

Emergency Contact Name and Relationship to Student _____

Phone: Home _____ Cell _____ Work _____

Primary language spoken at home English _____ Spanish _____ Other _____

Language student first learned to speak English _____ Spanish _____ Other _____

Parent/Guardian Contract

I, the parent/guardian of _____, do hereby understand and agree to the subject matters listed below. If I do not agree with any or all of the areas below, or do not wish for my child to participate, I will inform the school in writing within the first two weeks of my child's enrollment at CCTS. If I should decide not to send my child to CCTS for high school, I will inform the guidance office.

I hereby give my child's last school or current school permission to release all records to CCTS.

I will review all policies in the CCTS Student Handbook with my child and will support the policies throughout my child's attendance at CCTS.

I understand that all students at CCTS are required to dress according to the uniform attire requirements.

I understand that while enrolled in CCTS, my child may participate in distance learning/electronic field trips and/or virtual high school classes.

I understand that while enrolled in CCTS, my child will participate in a variety of technology-related activities, including the Internet, as part of his/her total educational experience.

I understand that my child will be enrolled in a Family Living class (reproduction, contraception and sexuality transmitted diseases) as part of the Health Education courses offered at CCTS.

Throughout my child's attendance at CCTS, photographs and/or videotapes of my child may be taken and used for publicity or recruitment purposes in print or broadcast or on the internet.

I understand that CCTS provides the United States Armed Forces and some education-related businesses with the names, addresses, and telephone numbers of its students so that the agencies may call and/or send information directly to them. Examples of education-related businesses include scholarship search agencies, career and college websites, etc.

After graduation or student departure, all records will be destroyed except those designated as mandated. Mandated records will be kept in perpetuity. Copies of student records will be provided upon written request. As parent/guardian, I hereby give permission to destroy all records not mandated in perpetuity upon my child's departure.

Parent/Guardian Signature _____ Date _____

Please mail completed form to the campus for which your child is applying.

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